

## PATIENT INTRODUCTION FORM

TITLE: ..... FIRST NAME: ..... PREFERRED NAME: .....

SURNAME: ..... SEX:  MALE  FEMALE  OTHER

DATE OF BIRTH: ..... PHONE (Mobile): .....

PHONE (Home): ..... PHONE (Work): .....

POSTAL ADDRESS: .....

EMAIL: ..... OCCUPATION: .....

EMERG. CONTACT NAME: ..... RELATIONSHIP: ..... PH: .....

DENTIST: ..... DOCTOR: .....

REFERRED BY (please tick):  Dentist  Existing patient  Other.....

PRIVATE HEALTH FUND:  YES  NO FUND NAME: .....

DO YOU HAVE A HEALTH CARE CARD OR STUDENT CARD?:  YES  NO

### **MEDICAL SUMMARY**

Do you currently or have you ever suffered any of the following? (please tick)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> High Blood Pressure      | <input type="checkbox"/> Anxiety                 | <input type="checkbox"/> Hip or knee replacement       |
| <input type="checkbox"/> Stroke                   | <input type="checkbox"/> Mental health disorders | <input type="checkbox"/> Cancer type: .....            |
| <input type="checkbox"/> High Cholesterol         | <input type="checkbox"/> Arthritis               | <input type="checkbox"/> Neurological (nerve) problems |
| <input type="checkbox"/> Diabetes                 | <input type="checkbox"/> Osteoporosis            | <input type="checkbox"/> Excessive bleeding            |
| <input type="checkbox"/> Respiratory/Lung disease | <input type="checkbox"/> Urinary/Kidney disease  | <input type="checkbox"/> Infectious disease eg. HIV    |
| <input type="checkbox"/> Cardiac/Heart disease    | <input type="checkbox"/> Liver disease           |  |
| <input type="checkbox"/> Thyroid disorders        | <input type="checkbox"/> Asthma                  |  |

Do you currently or have you ever suffered from any other serious illness?  YES  NO

If so, please specify.....

Are you currently taking any drugs or medications?  YES  NO

If so, please list medications: .....

Are you taking any medication for osteoporosis, or taking Fosamax or Actonel?  YES  NO

Do you have any allergies? (e.g, Penicillin, Latex)  YES  NO

If so, please specify.....

Ladies, are you pregnant?  YES  NO If yes, date due .....

Do you presently or have you ever smoked?  YES  NO

If yes, year started ..... year stopped (if applicable) ..... average no. cigarettes per day .....

**Type of toothbrush:**  manual toothbrush  electric toothbrush

**Type of interdental cleaner:**  floss  interdental brush  toothpicks  none

Patient's signature: ..... Date: .....



## PRIVACY AND TERMS OF PAYMENT

### Privacy Policy

In accordance with the Victorian Health Records Act 2001 and Federal Privacy Act 1988

We need the information set out on this form in order to provide you with effective and efficient dental services. You are entitled to access your information at any time and we will keep your information confidential. If necessary, however, we may pass your information on to other health practitioners or debt collection agencies. We may also be required by law to provide your information to outside agencies. Our complete Privacy Policy is available at reception.

### Terms of Payment

I accept responsibility for my account and understand that the fee is payable on the day. Should I be unable to pay on the day I understand that the fee is due within 30 days; If my account remains overdue it will be referred to a collection agency and/or law firm.

In the event where my overdue account is referred to a collection agency and/or law firm, I will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs.

I accept full responsibility for health fund claims and rejections.

Any fees incurred by the practice for cheques not accepted by the bank may be passed to me.

I understand that if I do not attend a scheduled appointment without giving 24 hours notice of cancellation, I may incur an appointment fee.

Patient Name (or name of guardian):.....

Signature: .....Date:.....